

Litchfield School District - SAU 27

POSITION TITLE: BEHAVIOR SPECIALIST

Job Description Approved By: *Litchfield School Board*

Date: DRAFT

General Purpose: The behavioral specialist will collaborate and consult with staff and parents as well as plan and program for students whose behaviors severely disrupt their learning and the learning of others.

Reports to: Director of Special Services

Supervises: N/A

POSITION DUTIES AND RESPONSIBILITIES:

Except as specifically noted, the following functions are considered essential to this position:

1. Train staff around individual student needs and behavior programs.
2. Work directly with students in order to provide modeling/shadowing for staff.
3. Conduct thorough Functional Behavioral Assessments for students assigned by the Director of Special Services.
4. Develop, monitor, and manage behaviors intervention plans for children with significant behaviors (as assigned by Director of Special Services).
5. Provide parent training in regard to any aspect of behavior two times per school year (topic can be selected by behavior specialist).
6. Provide training district-wide with regard to behavior and intervention.
7. Attend special education team meetings for assigned students.
8. Provide teams guidance with regard to curriculum modification for appropriate students.
9. Conduct student observations in order to provide recommendations to staff.
10. Create data collections tools, review and analyze data in order to make informed decision with regard to student progress.
11. Serve as a resource for both special education and regular education staff.
12. Professional, responsible, respectful and abides by the confidentiality practices of our district.
13. Other duties as assigned.

Evaluation: Evaluation will be based on ability and effectiveness in carrying out the responsibilities of the position as defined. Performance will be reviewed annually by the Director of Special Services in cooperation with the Superintendent and in accordance with School Board policy.

TERMS OF EMPLOYMENT:

Contracted 187 days, exempt

MINIMUM QUALIFICATIONS:

Education and Experience:

Minimum 5 years teaching experience

Master's in Behavioral Science

Necessary Knowledge, Skills and Abilities:

- Knowledgeable with regard to Autism Spectrum Disorders
- The abilities to conduct thorough FBA's and BIP's
- Multi-Tasker
- Collaborator

LICENSURE AND CERTIFICATION REQUIREMENTS:

New Hampshire Certification as a Special Educator
BCBA(preferred, but in process is acceptable)

PHYSICAL ACTIVITY REQUIREMENTS:

Primary Physical Requirements:

(Not, Rarely, Occasionally, or Frequently Required)

1. Lift up to 10 lbs:	Occasionally required
2. Lift 11 to 25 lbs:	Occasionally required
3. Lift 25 to 50 lbs:	Occasionally required
4. Lift over 50 lbs:	Rarely required
5. Carry up to 10 lbs:	Occasionally required
6. Carry 11 to 25 lbs:	Occasionally required
7. Carry 26 to 50 lbs:	Occasionally required
8. Carry over 50 lbs:	Rarely required
9. Reach above shoulder height:	Occasionally required
10. Reach at shoulder height:	Occasionally required
11. Reach below shoulder height:	Occasionally required
12. Push/Pull:	Occasionally required

Hand Manipulation:

(Not, Rarely, Occasionally, or Frequently Required)

1. Grasping:	Occasionally required
2. Handling:	Occasionally required
3. Torquing:	Not required
4. Fine Manipulation:	Not required
5. Controls and Equipment:	Computer, telephone, copy and FAX machine, 2-way radio, postage meter, calculator

Other Physical Consideration:

(Not, Rarely, Occasionally, or Frequently Required)

1. Twisting:	
2. Bending:	
3. Crawling:	
4. Squatting:	
5. Kneeling:	
6. Crouching:	
7. Climbing:	
8. Balancing:	

Work Surface(s):

Cafeteria: Tile floors, carpeted hallway.

Playground: Asphalt, concrete, grass, mulched, and sandy surfaces

During the Work Day, Employee is Required to:

	<u>Consecutive Hours</u>									<u>Total Hours</u>													
Sit	1	2	3	4	5	6	7	8		1	2	3	4	5	6	7	8						
Stand	1	2	3	4	5	6	7	8		1	2	3	4	5	6	7	8						
Walk	1	2	3	4	5	6	7	8		1	2	3	4	5	6	7	8						

Work Performed: Inside: 0%
Outside: Up to 0%

Cognitive and Sensory Requirement(s):

1. Talking:	Necessary for communicating with others.
2. Hearing:	Necessary for receiving instructions and inquiries, communication.
3. Sight:	Necessary for doing job effectively and correctly.
4. Tasting and Smelling:	Not Required

Other Training, Skills and Experience Requirements:

Ability to work with staff, students, parents, and the community.

Summary of Occupational Exposures:

May be exposed to N/A

Other Considerations and Requirements:

This can be a fairly sedentary position. Employee is rarely required to do some lifting. Employee is typically required to stand and walk throughout the assignment.

Applicants will be subjected to a criminal background check required by state law.